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NOTICE

MEETING OF THE BOARD OF EDUCATION
of the Regina School Division No. 4 of Saskatchewan
May 14, 2024, at 5:30 p.m.
Regina Public School Board Office – 1600 4th Avenue

AGENDA

1. Land Acknowledgment

2. Adoption of Agenda

3. Declaration of Conflict of Interest

4. Approval of Minutes of the Board Meeting of April 16, 2024

5. Student Voice

- a) F.W. Johnson Collegiate
([p. 1](#))

Jason Coleman, Superintendent of Student Achievement/School Services, Seth Neuls, Principal of F.W. Johnson Collegiate, and F.W. Johnson Collegiate students, to comment.

6. Delegations / Presentations

- a) Director's Report

Darren Boldt, Director of Education/CEO, to comment.

7. Standing Committee Reports

- a) Indigenous Education Advisory Council
([pp. 2-5](#))

Chair Sarah Cummings Truskowski to comment.

8. Decision Items

- | | |
|--|---|
| a) Preventive Maintenance and Renewal Plan
(pp. 6-14) | Scott Saxby, Superintendent of Facilities,
to comment. |
| b) Review of SSBA Membership
(pp. 15-16) | Trustee Ted Jaleta to comment. |

9. Discussion Items

- | | |
|--|---|
| a) Annual Facilities Accountability Report and
Capital Projects Update
(pp. 17-28) | Scott Saxby, Superintendent of Facilities,
and Delaine Clyne, Supervisor of
Strategic Supports, to comment. |
| b) Shared Values Recognition Program Voting
Protocol and Process | Chair Sarah Cummings Truskowski to
comment. |

10. Next Meeting

- | | |
|--|--|
| a) Planned Agenda Items for June 11, 2024 Board
Meeting | |
| <ul style="list-style-type: none">• Director's Report• Audit and Risk Management Committee• 2024/25 Budget Submission• Succession Planning Committee• Destruction of Public Documents• Quarterly Finance Accountability Report• Quarterly Transportation Accountability Report | <ul style="list-style-type: none">• Biannual Human Resources Accountability
Report• SRO Review Update• <u>Closed Session:</u>• Meeting with SSBA Executive• Board Self-Evaluation and Director Evaluation• Shared Values Recognition Program
Recipients |
| b) Agenda Requests | |
| c) Notices of Motion | |

11. Information

12. Diversity Acknowledgment

13. Closed Session

- a) Employee Engagement Survey Overview (enclosure) Reagan Lowe, Superintendent of Human Resources, to comment.

- b) 2024/25 Budget Development Update (enclosure) Naomi Mellor, Deputy Director of Division Services/CFO, to comment.

- c) Ad Hoc Committee on Associate Schools (enclosure) Chair Sarah Cummings Truskowski to comment.

14. Rise and Report

15. Adjournment



REGINA BOARD OF EDUCATION

5a

BOARD MEETING DATE: MAY 14, 2024

TOPIC: F.W. JOHNSON STUDENT VOICE – CELEBRATION

FORUM

INTENT

- Open Session
- Closed Session

- Delegation / Presentation
- Decision
- Discussion
- Information

BACKGROUND

Students from F.W. Johnson Collegiate will present to the Board about the positives of their school, suggested improvements for their school, and suggestions for Division-wide improvements. Students met with Jason Coleman, Superintendent of Student Achievement/School Services, to discuss the following questions:

1. What are the top 3 to 5 things to love about F.W. Johnson Collegiate?
2. If changes could be made to 3 things at F.W. Johnson Collegiate, without adding resources, what would those changes be?
3. If you directed all Regina Public Schools, what suggestions would you make to improve the Division for students?

CURRENT STATUS

Three students from the class will present the responses to the questions on behalf of their classmates. These students will answer questions from Trustees after the presentation.

PREPARED BY

DATE

ATTACHMENTS

Jason Coleman, Superintendent of Student Achievement/School Services

May 7, 2024

Yes No



**Meeting of the Indigenous Education Advisory Council
A Standing Committee of the Regina Board of Education**

7a

Tuesday, May 7, 2024

Multicultural Room

Regina Public Schools Division Office

MINUTES



Attending: Albert Robillard, Betty McKenna, Diane Kaiswatum, Roland Kaye, Wanda Lewis, Sarah Cummings Truszkowski, Lacey Weekes, Cindy Anderson, Tracey McMurphy, Adam Hicks (virtually), Vanéa Cyr, Jeff Cappo, Rick Steciuk, Darren Boldt (virtually)

Regrets: Margaret Rockthunder, Murray Ironchild, Tara Molson, Ted Jaleta

Chair: Sarah Cummings Truszkowski

Minute Taker: Suzanne Shuba

AGENDA ITEM	DISCUSSION POINTS	DECISIONS/ACTIONS
<p>Welcome, Tobacco Offering, Opening Prayer, Land Acknowledgment, and Supper</p>	<p>Vanéa welcomed every to the meeting.</p> <p>Sarah offered tobacco to Elder Roland.</p> <p>Elder Roland opened the meeting with a prayer.</p> <p>Lacey acknowledged the location of every Regina Public school and the School Division Office on Treaty 4 land.</p> <p>Supper was provided by Nicky’s Café.</p>	
<p>Following Their Voices (FTV)</p>	<p>Balfour staff members Deanna Pelletier, Indigenous Advocate and FTV Facilitator, Janeen Clark, Teacher, and Dean Mieziako, Principal, attended the meeting. Deanna and Janeen gave a presentation on the FTV program, its inception, modelled after a New Zealand initiative called Te Kotahitanga, the two phases that preceded the program as it is today. They spoke of professional development programs designed to allow teachers to privilege Indigenous voices and, ultimately, increasing graduation rates for those students. The discussed the changes in teaching practice, the teachers keeping each other accountable by building and collaborating, the importance of Indigenous youth having a supportive environment for them to succeed while maintaining their cultural identities. They also talked about the moving from a teacher-centred classroom to a student-centred classroom. They offered a small gesture from Balfour Collegiate to those in attendance, including an offering of tobacco for the Elders/Knowledge Keepers. They responded to questions relative to succession planning with students, encouraging staff to support the program, the difficulty for teachers to engage with students that do not have a cultural foundation, how Indigenous students are identified, how to encourage Indigenous students to reclaim their cultural identity, language, and how the program assists non-Indigenous</p>	

AGENDA ITEM	DISCUSSION POINTS	DECISIONS/ACTIONS
	students. Vanea thanked them for attending the meeting to showcase the FTV program.	
Indigenous Education Responsibility Framework (IERF) Background	The IERF was included in the agenda package. Vanea advised that there have now been IERF professional development sessions with all Learning Leaders and Vice Principals, and there have been three sessions with Principals. The Principals have a deadline to complete their section and it will then be uploaded to their strategic plan. It will also be included in the next Annual Report as part of the Indigenous Education portion of the Strategic Plan.	
Indigenous Advocates Review Update	Vanea advised that she has finished the 12 Indigenous Advocate interviews (one in each high school and four in elementary schools) and has also interviewed school-based Administrators in those buildings. This week and next week she will be meeting with 5-6 students with a set of questions for them to report on (at Sheldon-Williams, Balfour and Thom Collegiates) to get their feedback on the Indigenous Advocates. She will take her report to ACE and bring a report to the next Indigenous Education Advisory Council meeting in the Fall.	Action: Vanea will bring her Indigenous Advocates report to the Indigenous Education Advisory Council meeting in Fall/2024.
Division Office Audit	Vanea advised that she has asked the Division’s Facilities department to build a cabinet for the Multicultural Room to house the display that was gifted to Division Office by Balfour Collegiate. Sarah asked about the west wall outside the Ron Mitchell Centre. Darren advised that the Division will come up with something appropriate for that wall and the current plaques will be moved to the Alex Youck Museum. Cindy suggested some student art.	Action: Cabinet to be built for Multicultural Room.
Updates on Feast & Round Dance and Blanket Exercise	Jeff provided an update on the Feast and Round Dance at Campbell, noting that attendance appeared to be down, with some saying they couldn’t find the building. He also noted that some said it wasn’t advertised as much. The event was successful though and enjoyed by all who attended. He provided an update on the Blanket Exercise and thanked everyone who attended. He noted that he has been asked to do quite a few at schools, and some for middle grades as well (Grades 4-6). He responded to questions relative to the minimum amount of people needed to hold a Blanket Exercise, next year’s Feast and Round Dance at Sheldon-Williams Collegiate, and the possibility of a student committee to also be involved in the next Feast and Round Dance.	
Other Business	Darren advised that he currently does not have an update on the Sweat Lodge. Elder Albert asked for a sheet of photos of Board members with their names and also suggested name tags for future meetings.	

AGENDA ITEM	DISCUSSION POINTS	DECISIONS/ACTIONS
	<p>Jeff advised that he spoke with Rick about displaying the Eagle Staff in the main lobby of Division Office if it is behind plexiglass with holes in it, so not completely closed in, but locked so no one can disturb or take it. He asked Elder Roland if that would be okay. Elder Roland said that he had always been told that the Eagle feathers should not be encased, as it is akin to be locked up, but with holes in the plexiglass, he said that it should be okay.</p> <p>Elder Roland inquired about Cree language in schools or even a Cree immersion school in the future. Sarah noted that there are challenges, including the cost of transportation, but she pointed to the new Imperial/McDermid joint-use school currently under construction, hoping it could become a flagship school for Indigenous language and learning. She reminded everyone of the many years of cuts due to insufficient funding from the provincial government, and that much advocacy is needed for the government to understand how important this is to the Division and to the City. Rick spoke of the many current initiatives at Regina Public schools and that this is a journey. He also noted that there are some foundational pieces needed, including teachers and Cree speakers for such a project to be successful.</p>	
<p>Diversity Acknowledgment</p>	<p>Sarah acknowledged that every student, staff and community member has equal value as prescribed under the United Nations Universal Declaration of Human Rights and the Saskatchewan Human Rights Code, noting that diversity makes us stronger.</p>	
<p>Closing Prayer and Adjournment</p>	<p>Elder Roland closed the meeting with prayer.</p> <p>The meeting was adjourned.</p> <p>Time of meeting: 5:00-6:48 PM.</p>	



**The Board of Education
of the Regina School Division No. 4 of Saskatchewan**

**Meeting of the Indigenous Education Advisory Council
A Standing Committee of the Regina Board of Education**

**Tuesday, May 7, 2024
5:00 PM to 7:00 PM**

**Multicultural Room
Regina Public Schools Division Office
1600 4th Avenue**

AGENDA

Chair: Tara Molson

1. Welcome and Introductions – Vanéa Cyr
2. Tobacco Offering – Tara Molson to Roland Kaye
3. Opening Prayer – Roland Kaye
4. Land Acknowledgment – Lacey Weekes
5. SUPPER
6. Following Their Voices (Balfour Collegiate Team)
7. Indigenous Education Responsibility Framework Background (attached)
8. Indigenous Advocates Review Update - Vanéa Cyr
9. Division Office Audit (Multicultural Room cabinet requested) - Vanéa Cyr
10. Updates on Feast & Round Dance and Blanket Exercise – Jeff Cappo/Vanéa Cyr/Trustees
11. Other Business
12. Diversity Acknowledgment – Tara Molson
13. Closing Prayer and Adjournment – Roland Kaye

COMMITTEE MEMBERS: Trustees, Council Elder Representatives, Darren Boldt, Rick Steciuk, Vanéa Cyr, Jeff Cappo

TERMS OF REFERENCE

To strengthen First Nations, Métis, and Inuit student academic achievement, in learning environments that are equitable, culturally responsive and meaningful; To provide ongoing direction and support to school staff as they develop and deliver plans oriented to Indigenous knowledge transfer; To advise the Board on policy matters related to Indigenous education, and assisting the Board in developing partnerships with Indigenous organizations and governments; To annually review of the progress toward the academic achievement of First Nations, Métis, and Inuit students; Meet three times per school year.



REGINA BOARD OF EDUCATION

8a

BOARD MEETING DATE: MAY 14, 2024

TOPIC: PREVENTIVE MAINTENANCE AND RENEWAL PLAN

FORUM

- Open Session
- Closed Session

INTENT

- Delegation / Presentation
- Decision
- Discussion
- Information

BACKGROUND

The Preventative Maintenance and Renewal (PMR) Funding Program is designed to assist school divisions with planned infrastructure maintenance and renewal costs. PMR funding is used for the planned maintenance and renewal of all owned school facilities to address the highest needs and top maintenance priorities in the School Division and to assist in the proactive inspection, detection, and correction of incipient failures before they occur or before they develop into major defects. Associate/independent schools and leased facilities are not eligible for PMR funding.

PMR funding is to be used to ensure:

- major building components are maintained, repaired, or replaced based on lifecycle expectancy.
- components are upgraded or replaced to improve energy conservation and efficiency that will result in cost savings.
- facilities meet all regulatory requirements.
- facilities meet access requirements and intensive support needs.
- educational areas meet program requirements.

Plans are submitted annually to the Ministry on a rolling three-year basis along with amendments to previously approved plans. The proposed PMR plan for 2025-26 to 2027-28 and amendments to the previously approved plans for 2023-24 and 2024-25 are attached for Board review and approval.

Following year-end, the Ministry requires a reconciliation of actual costs and projects. Actual expenses are reported in the School Division’s audited financial statement and any unspent funding must be placed into a PMR reserve for future use on PMR eligible work.

CURRENT STATUS

For 2023-24, Provincial PMR funding was reduced by \$500K to \$5.46M for Regina Public Schools. The March 2024 Provincial budget held funding for 2024-25 at about the same level, at \$5.51M. This same level of funding is assumed going forward over the planning period.

PMR Funding, 2023-24 to 2027-28					
	2023-24	2024-25	2025-26	2026-27	2027-28
Annual PMR grant*	\$5,456,127	\$5,518,000	\$5,518,000	\$5,518,000	\$5,518,000
Additional spending (from PMR Reserve)	\$220,195				
Total	\$5,676,322	\$5,518,000	\$5,518,000	\$5,518,000	\$5,518,000

*Actuals for 2023-24 and 2024-25; estimates for 2025-26 and beyond.

The [attached PMR plan](#) covers a five-year period from 2023-24 to 2027-28.

- The previously approved 2023-24 and 2024-25 plans were reviewed and updated to re-prioritize the list, deferring some previously planned projects and adding others (no bids were received on the Thomson project, therefore is it deferred and 3 projects to support Intensive Supports were included).
- The new three-year plan for the period 2025-26 to 2027-28 includes revisions based on updated analysis of building conditions. (See attachment for details by year.) This includes facilities data, site inspections, energy audit data, and an asset repair/renewal comparison, priority items were identified and considered for the upcoming three-year plan. Renewal of roof sections, steam plant boilers, building security and renewing relocatable classrooms that have surpassed their building envelope lifespans remain high within the Division's priorities.

Some highlights of the upcoming PMR plan include:

- 410K to remove galvanized piping from schools.
- 1.4M for site grading, parking lot maintenance and sidewalk repairs to ensure moisture sheds away from our facilities.
- \$4.78M to focus on building structure and envelope work to preserve facilities. Building envelope improvements include portable refreshes, window, door upgrades and masonry repairs. These upgrades will improve insulation values and help reduce utility costs.
- \$3.75M allocated to focus on building security upgrades to deter vandalism, life safety upgrades, intercom systems, and electrical main service upgrades.
- \$2.6M on boiler and HVAC upgrade projects in the largest natural gas consuming facilities by retrofitting inefficient steam boiler systems that have a return on investment through utility savings, carbon tax savings as well as Green House Gas Emissions reduction.
- \$1.4M for site grading, parking lot maintenance and sidewalk repairs to ensure moisture sheds away from buildings.
- \$410K to remove galvanized piping from schools.
- A multi-year asbestos abatement project at Martin Collegiate that started in 2022-23 will continue for two more years. This project also includes updating classroom flooring to no wax and installing LED lights.

The PMR plan includes project estimates based on the current project comparisons and market values. Amounts are continually updated from pre-tendered estimates to tendered amounts as expenses are known. Inflationary pressures are being continually monitored and significantly affect deliverables. The past four years have seen increases in contractor labour rates of approximately 40% and in materials of approximately 30%. Inflation combined with reduced PMR funding in 2023-24 means the Division needs to defer more projects.

Pricing variances are always expected following tender or bid submissions, resulting from timing, industry capacity, and other factors. Project budgets are a concern again this year and Administration will manage within the approved funding amount from the Ministry of Education. Adjustments to the number or timing of projects will be made accordingly (i.e., if project pricing comes in below estimate or some projects cannot be completed, other projects from subsequent years will be moved up the list; if pricing comes in above estimates, some projects will be deferred to future years). Currently there are

nine projects in progress or completed, five projects awarded for construction this summer and nine projects out for tender or scheduled for tender before the end of May.

PMR project spending is reported to the Board as part of the quarterly financial update, indicating any changes to the plan roll out and providing explanations for any variances.

Given limited PMR funding, using sound data to make allocation decisions is essential. Facilities and Strategic Supports are in the early development of a Division-wide Facilities Master Plan that will inform strategic facility planning and investments over the medium- to long-term. In addition, the Ministry of Education and a group of Facilities professionals in several Saskatchewan school divisions, including Regina Public Schools, are examining the composition and use of the Facility Condition Index, which should provide a consistent and reliable measure of the condition of buildings across the province.

More detailed, updated, and accurate information will help drive future PMR planning in school divisions and better inform the Ministry of Education as to the infrastructure challenges that school divisions across the province are facing.

COMMUNICATIONS

Once approved, the PMR plan will be submitted to the Ministry of Education. The approved list will also be shared with principals. Key messages include a focus on energy efficiency and conservation, preserving the assets and protecting the investments within the Regina Public portfolio, and a focus on building security.

RECOMMENDATION

That the Board of Education approve the amended and new PMR plans for submission to the Ministry of Education.

PROPOSED MOTION

That the amended 2023-24 and 2024-25 Preventive Maintenance and Renewal Plans and the 2025-26 to 2027-28 Preventive Maintenance and Renewal Plan be approved for submission to the Ministry of Education.

PREPARED BY	DATE	ATTACHMENTS
Scott Saxby, Superintendent of Facilities	May 9, 2024	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

2023-24

Project	Facility Name	Summary	Activity Type	Start Date	Budget
1118.001	All Schools	Eyewash stations	Site	4/25/2024	45,000
1127.001	Albert School	New Permalon vapour barrier in crawlspace	Architectural Systems -Building Envelope	2022-09-01	200,000
1139.001	Henry Braun School	New Permalon vapour barrier in crawlspace	Architectural Systems -Building Envelope	2022-09-01	300,000
1241.001	W.S. Hawrylak School	Replace cement board foundation Skirting with extr. Ply'wd and Metal Cladding and at upper wall at Hardie Board siding wall cladding on Modus modular units	Architectural Systems -Building Envelope	2023-09-01	40,000
1266.001	Dr. George Ferguson School	Replace the entry concrete stairs at the 2 main entries and the exterior sidewalks leading to the street, Regrade front lawn area for proper drainage away from building, due to trips and hazzards. Lifecycle item	Site	2023-09-01	93,750
1268.001	Ethel Milliken School	Site Grading and New Asphalt Tarmac	Site	2023-09-01	698,500
1289.001	Ethel Milliken School	South Refurbish existing portables (4) with new drywall,Paint, Led lighting, flooring, t.-bar ceiling 1980 era units Rooms 6,7,8 & 9	Architectural Systems -Interior Finishes	2023-09-01	170,100
1272.001	Thomson School	Mudjack basement floors level, remove boiler room brick wall and replace with new firewall, install concrete piles and bracing at main entry stairs interior support.	Architectural Systems -Building Envelope	2023-09-01	No tenders received; defer
1357.001	Thom Collegiate	Design Fees for tender ready boiler replacement	Fees	2023-09-01	30,000
1384.001	Grant Road School	Replace boiler plant complete with pumps and starters remove asbestos in boiler room	Mechanical Systems -HVAC	2023-09-01	485,000
1399.001	Martin Collegiate	Remove all asbestos on main floor, upgrade flooring, drop ceiling, paint and lighting	Architectural Systems -Interior Construction	2023-09-01	530,000
1270.001	George Lee School	Site grading, catchbasins, new asphalt tarmac, new parging and waterproof barrier at grade beam foundation.	Site	2023-09-04	723,350
1356.001	Campbell Collegiate	Design Fees for Tender ready boiler replacement	Fees	2023-09-04	30,000
1392.001	Coronation Park School	Design for upgrades to remove basement slab, walls and rebuild of all classrooms, upgrade electrical, plumbing and mechanical	Architectural Systems -Interior Construction	2023-09-04	300,000
1407.001	Dr. George Ferguson School	Exterior window have hit there lifecycle and require upgrading. Water issues around windows as well as asbestos panels inserted in bottom panels	Architectural Systems -Building Envelope	2023-09-04	185,520
1424.001	Balfour Collegiate	Project scoping for future re-life. Architectural systems, mechanical systems and electrical systems to determine path forward	Studies	2023-09-04	250,412
1428.001	Campbell Collegiate	Roof structure in gym has pulled away from main beam. Need to add structural steel to insure roof is fully supported.	Architectural Systems -Interior Construction	2023-09-05	175,000
1238.001	Ethel Milliken School	Exterior Walls, Masonry Repairs, Parging, Skirting. Replace cement board skirting with extr. Ply'wd and metal cladding at Modus portable locations	Architectural Systems -Building Envelope	2023-10-17	28,759
1387.001	F.W. Johnson Collegiate	Two exterior stairs are hazardous and require removal	Architectural Systems -Building Envelope	2023-10-17	550,000
1432.001	W.H. Ford School	Renovate washroom tied to changeroom, change to open concept all access washroom with single stalls and hand wash sinks		2023-12-11	175,000
1433.001	W.F. Ready School	Renovate washroom tied to changeroom, change to open concept all access washroom with single stalls and hand wash sinks		2023-12-11	175,000
1455.001	Mironuck School	Washroom for Intensive Supports	Architectural Systems -Interior Construction	2024-05-20	83,000
1457.001	Glen Elm School	Washroom for Intensive Supports	Architectural Systems -Interior Construction	2024-05-20	150,300
1456.001	Campus Regina Public	Washroom for Intensive Supports	Architectural Systems -Interior Construction	2024-05-20	105,000
				Total:	5,523,691

2024-25

Request	Project	Audit	Facility #	IBN	Facility Name	Summary	Activity Type	Construction Start	Cost
FR012803	1447.001				Dr. A.E. Perry School - RCR 002 (Rm10)	Refurbish existing portable with new drywall, paint, LED lighting, flooring, t-bar ceiling Room10 - 1980 era units	Architectural Systems - Interior Finishes	2024-09-01	\$70,500
FR012806	1450.001				Dr. A.E. Perry School - RCR 003 (Rm11)	Refurbish existing portable with new drywall, paint, LED lighting, flooring, t-bar ceiling Room10 - 1980 era units	Architectural Systems - Building Envelope	2024-09-01	\$70,000
FR010261	1358.001		2157302	900443	Thom Collegiate	Replace steam boiler c/w asbestos abatement on piping and boiler	Mechanical Systems - HVAC	2024-09-01	\$400,000
FR010033	1267.001		2154201	900437	Rosemont School	Stucco and parging in poor shape, moisture is penetrating building. Requires insulation and cladding replacement	Architectural Systems - Building Envelope	2024-09-01	\$175,750
FR010051	1277.001		2158703	900450	Winston Knoll Collegiate	Remove galvanized piping on water mains and replace with plastic or copper due to corrosion	Mechanical Systems - Plumbing	2024-09-01	\$82,250
FR010057	1283.001		2158601	900447	W.S. Hawrylak School	Remove galvanized piping on water mains and replace with plastic or copper due to corrosion	Mechanical Systems - Plumbing	2024-09-01	\$23,500
FR010060	1285.001		2157403	900406	Campus Regina Public	Remove galvanized piping on water mains and replace with plastic or copper due to corrosion	Mechanical Systems - Plumbing	2024-09-01	\$42,500
FR011099	1386.001		2156101	900428	Judge Bryant School	Replace boiler plant complete with pumps and starters; remove asbestos in boiler room	Mechanical Systems - HVAC	2024-09-01	\$485,000
FR005220	898.001		2156301	900412	Dr. L.M. Hanna School	Replace Roof Section E	Architectural Systems - Roofing	2024-09-01	\$118,404
FR011113	1400.001		2157002	900434	Martin Collegiate	Remove all asbestos on main floor west wing, upgrade flooring, drop ceiling, paint, and lighting	Mechanical Systems - HVAC	2024-09-01	\$530,000
FR010104	1286.001				Dr. A.E. Perry School - RCR 001 (Rm9)	Refurbish existing portables (4) with new drywall, paint, LED lighting, flooring, t-bar ceiling Rooms 9 & 12 - 1980 era units	Architectural Systems - Interior Finishes	2024-09-01	\$170,100
FR004265	776.001		2156301	900412	Dr. L.M. Hanna School	Replace Roof Section D	Architectural Systems - Roofing	2024-09-01	\$137,540
FR005307	977.001		2156301	900412	Dr. L.M. Hanna School	Replace Roof Section A	Architectural Systems - Roofing	2024-09-01	\$95,680
FR012802	1446.001		2157302	900443	Thom Collegiate	Replace piping and coils on AHU's. Clean asbestos from area around units and running new hydronic piping, pumps, and controls.	Mechanical Systems - HVAC	2024-09-02	\$785,250
FR012804	1448.001				W.F. Ready School - RCR 001 (RmO)	Redo portable siding and add insulation	Architectural Systems - Building Envelope	2024-09-02	\$35,000
FR012805	1449.001				W.F. Ready School - RCR 002 (RmP)	Redo portable siding and add insulation	Architectural Systems - Building Envelope	2024-09-02	\$35,000
FR012807	1451.001				W.F. Ready School - RCR 003 (RmQ)	Redo portable siding and add insulation	Architectural Systems - Building Envelope	2024-09-02	\$35,000
FR009995	1263.001		2156704	900404	Balfour Collegiate	Replace main switchgear and transformer	Electrical Systems - Primary Electrical	2024-09-02	\$563,250
FR010048	1274.001		2153501	900416	Massey School	Mudjack floors in corridors and classrooms due to 2" - 4" drop c/w flooring replacement	Architectural Systems - Building Envelope	2024-09-02	\$400,000
FR012354	1408.001		2152701	900430	Lakeview School	Start the underpinning of the front area and add 21 piles around north side of gym and foyer	Architectural Systems - Interior Construction	2024-09-02	\$835,450
FR011095	1382.001		2157601	900446	W.H. Ford School	Life safety upgrade fire panel, exit signs and emergency lighting	Electrical Systems - Specialty	2024-09-02	\$145,000
FR012808	1452.001		2157302	900443	Thom Collegiate	Replace (original) flooring	Architectural Systems - Interior Finishes	2024-09-03	\$260,000
								Total:	\$5,495,174

2025-26

Request	Project	Audit	Facility #	IBN	Facility Name	Summary	Activity Type	Construction Start	Cost
FR010258	1355.001		2156803	900405	Campbell Collegiate	Replace steam boiler c/w asbestos abatement on piping and boiler	Mechanical Systems - HVAC	2025-09-01	\$400,000
FR010264	1360.001		2155401	900418	Ethel Milliken School	Lifecycle replacement of frames and glazing on main building exterior	Architectural Systems - Building Envelope	2025-09-01	\$194,300
FR009497	1240.001			900402	Arcola School	Exterior walls, masonry repairs, parging, skirting Replace cement board skirting with exterior plywood and metal cladding at portables	Architectural Systems - Building Envelope	2025-09-01	\$28,759
FR010049	1275.001				Massey School - RCR 001 (Rm 22)	Refurbish (2) existing 1980 era portables with newdrywall, paint, LED lighting, flooring, t-bar ceiling	Architectural Systems - Interior Finishes	2025-09-01	\$170,100
FR012355	1409.001		2156803	900405	Campbell Collegiate	Food lab is end of life and requires upgrading of floors, ceiling as well as millwork	Architectural Systems - Interior Finishes	2025-09-01	\$224,500
FR010052	1278.001		2156704	900404	Balfour Collegiate	Remove galvanized piping on water mains and replace with plastic or copper due to corrosion	Mechanical Systems - Plumbing	2025-09-01	\$135,600
FR012360	1413.001		2154501	900444	Thomson School	Upgrade millwork, ceiling, and flooring on main floor classrooms	Architectural Systems - Interior Construction	2025-09-01	\$228,650
FR012361	1414.001		2152601	900429	Kitchener School	Upgrade flooring, mill work and ceilings on second floor	Architectural Systems - Interior Construction	2025-09-01	\$294,500
FR011098	1385.001		2156201	900410	Dr. A.E. Perry School	Replace boiler plant complete with pumps and starters remove asbestos in boiler room	Mechanical Systems - HVAC	2025-09-01	\$485,000
FR011102	1389.001		2155801	900438	Ruth M. Buck School	Life safety upgrade fire panel, exit signs and emergency lighting	Electrical Systems - Specialty	2025-09-01	\$145,000
FR011103	1390.001		2154501	900444	Thomson School	Electrical switchgear and main switch upgrade	Electrical Systems - Primary Electrical	2025-09-01	\$145,350
FR011106	1393.001				AA	Upgrade security, card access and video systems in all schools. Add glass breaks in classrooms, motion detectors in all hallways, door contacts, sump alarms, water flow/shut off valves and new panels where required	Electrical Systems - Specialty	2025-09-01	\$565,000
FR011108	1395.001		2156803	900405	Campbell Collegiate	Remote switch for main switch needs arc-flash suit and training to turn power back on when it trips	Electrical Systems - Primary Electrical	2025-09-01	\$50,000
FR011109	1396.001		2151201	900408	The Crescents School	Replace doors in back student entrances	Architectural Systems - Building Envelope	2025-09-01	\$55,000
FR011110	1397.001				AA	Student elopement in multiple facilities system to protect vulnerable students from leaving building	Electrical Systems - Specialty	2025-09-01	\$475,000
FR011114	1401.001		2157002	900434	Martin Collegiate	Remove all asbestos on main floor west wing, upgrade flooring, drop ceiling, paint, and lighting	Architectural Systems - Interior Finishes	2025-09-01	\$530,000
FR007063	1128.001		2157801	900413	Centennial School	New Permalon vapour barrier in crawlspace Ref Balfour Parent Project 1070.001 FR 6405	Architectural Systems - Building Envelope	2025-09-01	\$307,024
FR007070	1136.001		2151901	900422	Glen Elm School	New Permalon vapour barrier in crawlspace Ref Balfour Parent Project 1070.001 FR 6405	Architectural Systems - Building Envelope	2025-09-01	\$225,000
FR004279	792.001		2154201	900437	Rosemont School	Replace Roof Section "E" - 2,400 square feet BUR.	Architectural Systems - Roofing	2025-09-01	\$71,760
FR005329	999.001		2156001	900439	Ruth Pawson School	Replace Roof Section F	Architectural Systems - Roofing	2025-09-01	\$7,774
FR005332	1002.001		2156001	900439	Ruth Pawson School	Replace Roof Section M	Architectural Systems - Roofing	2025-09-01	\$159,965
FR005333	1003.001		2156001	900439	Ruth Pawson School	Replace Roof Section N	Architectural Systems - Roofing	2025-09-01	\$9,718
FR005342	1012.001		2157202	900442	Sheldon-Williams Collegiate	Replace Roof Section A	Architectural Systems - Roofing	2025-09-01	\$215,280
FR005344	1014.001		2157202	900442	Sheldon-Williams Collegiate	Replace Roof Section K	Architectural Systems - Roofing	2025-09-01	\$64,285
FR005345	1015.001		2157202	900442	Sheldon-Williams Collegiate	Replace Roof Section L	Architectural Systems - Roofing	2025-09-01	\$20,930
FR005346	1016.001		2157202	900442	Sheldon-Williams Collegiate	Replace Roof Section P	Architectural Systems - Roofing	2025-09-01	\$16,744

Request	Project	Audit	Facility #	IBN	Facility Name	Summary	Activity Type	Construction Start	Cost
FR005352	1022.001		2156401	900449	Wilfred Hunt School	Replace Roof Section V	Architectural Systems - Roofing	2025-09-02	\$12,818
FR007068	1134.001		2155901	900420	George Lee School	Ref Balfour Parent Project 1070.001 FR 6405 New Permalon vapour barrier in crawlspace	Architectural Systems - Building Envelope	2025-09-04	\$286,317
								Total:	\$5,524,374

2026-27

Request	Project	Audit	Facility #	IBN	Facility Name	Summary	Activity Type	Construction Start	Cost
FR010265	1361.001		2157202	900442	Sheldon-Williams Collegiate	Lifecycle replacement of frames and glazing on main building exterior	Architectural Systems - Building Envelope	2026-09-01	\$465,235
FR010035	1269.001		2158801	900427	Jack MacKenzie School	Site grading, new asphalt tarmac, new parking and waterproof barrier at grade beam foundation.	Site	2026-09-01	\$578,525
FR012356	1410.001		2152701	900430	Lakeview School	Continue underpinning front area	Architectural Systems - Building Envelope	2026-09-01	\$865,250
FR012357	1411.001		2151001	900407	Coronation Park	New flooring, ceilings, lighting, and plumbing fixture	Architectural Systems - Interior Construction	2026-09-01	\$258,950
FR010054	1280.001		2152701	900430	Lakeview School	Remove galvanized piping on water mains and replace with plastic or copper due to corrosion	Mechanical Systems - Plumbing	2026-09-01	\$63,250
FR010056	1282.001		2154501	900444	Thomson School	Remove galvanized piping on water mains and replace with plastic or copper due to corrosion	Mechanical Systems - Plumbing	2026-09-01	\$63,000
FR012362	1415.001		2155801	900438	Ruth M. Buck School	Refurbish portables RCR004,RCR005,RCR011 and RCR019	Architectural Systems - Building Envelope	2026-09-01	\$425,000
FR012363	1416.001		2153501	900416	Massey School	Refurbish portables RCR001,002,003 and RCR004	Architectural Systems - Building Envelope	2026-09-01	\$360,250
FR012364	1417.001		2156401	900449	Wilfred Hunt School	Refurbish portables RCR001,RCR002,RCR003, RCR006, RCR007	Architectural Systems - Building Envelope	2026-09-01	\$365,250
FR012368	1419.001		2158703	900450	Winston Knoll Collegiate	Parking lot paving repairs and maintenance	Site	2026-09-01	\$295,000
FR011101	1388.001		2156101	900428	Judge Bryant School	Life safety upgrade fire devices, exit signs and emergency lighting note panel was upgraded as it failed new Simplex panel	Electrical Systems - Specialty	2026-09-01	\$145,000
FR009310	1223.001			900402	Arcola School	New Permalon vapour barrier in crawlspace Ref Balfour Parent Project 1070.001 FR 6405	Architectural Systems - Building Envelope	2026-09-01	\$50,000
FR011104	1391.001		2153501	900416	Massey School	Electrical switchgear and main switch upgrade	Electrical Systems - Primary Electrical	2026-09-01	\$265,000
FR011115	1402.001		2157302	900443	Thom Collegiate	Remove interior transformer and upgrade main switch and switchgear	Electrical Systems - Primary Electrical	2026-09-01	\$585,000
FR010105	1287.001				AA	Refurbish existing 1980 era portables (2) with new drywall, paint, LED lighting, flooring, t-bar ceiling	Architectural Systems - Interior Finishes	2026-09-01	\$85,050
FR000903	682.001	152	2155401	900418	Ethel Milliken School	Replace Roof Section D3600 sf	Architectural Systems - Roofing	2026-09-01	\$100,828
FR007058	1123.001		2157002	900434	Martin Collegiate	Replace univentilators throughout the school Ref Balfour Parent Project 1073.001 FR 6408	Mechanical Systems - HVAC	2026-09-01	\$150,000
FR005323	993.001		2157002	900434	Martin Collegiate	Replace Roof section D	Architectural Systems - Roofing	2026-09-01	\$36,179
FR005325	995.001		2157002	900434	Martin Collegiate	Replace Roof section G	Architectural Systems - Roofing	2026-09-01	\$362,896
FR005339	1009.001		2154201	900437	Rosemont School	Replace Roof section H	Architectural Systems - Roofing	2026-09-01	\$23,322
								Total:	\$5,542,985

2027-28

Request	Project	Audit	Facility #	IBN	Facility Name	Summary	Activity Type	Construction Start	Cost
FR010256	1354.001		2156704	900404	Balfour Collegiate	Steam lines missing insulation in various locations and require re-insulating.	Mechanical Systems - HVAC	2027-09-01	\$38,450
FR010039	1273.001		2154501	900444	Thomson School - RCR 001 (Arts Ed.)	Refurbish existing portable (1) with new drywall, paint, LED lighting, flooring, t-bar ceiling	Architectural Systems - Interior Finishes	2027-09-01	\$42,525
FR012368	1419.001		2158703	900450	Winston Knoll Collegiate	Parking lot paving repairs and maintenance	Site	2027-09-01	\$295,000
FR012369	1421.001		2157002	900434	Martin Collegiate	Repairs to pavement in parking areas	Site	2027-09-01	\$375,000
FR012370	1422.001		2150201	900401	Albert School	Sidewalks are in disrepair and require rebuilding	Site	2027-09-01	\$175,000
FR011096	1383.001		2157002	900434	Martin Collegiate	Replace failing intercom system add sound enhancement	Electrical Systems - Secondary Electrical	2027-09-01	\$175,000
FR007065	1130.001		2151401	900411	Dr. George Ferguson School	New Permalon vapour barrier in crawlspace Ref Balfour Parent Project 1070.001 FR 6405	Architectural Systems - Building Envelope	2027-09-01	\$275,000
FR007066	1131.001		2156301	900412	Dr. L.M. Hanna School	New Permalon vapour barrier in crawlspace Ref Balfour Parent Project 1070.001 FR 6405	Architectural Systems - Building Envelope	2027-09-01	\$300,000
FR007067	1133.001		2155401	900418	Ethel Milliken School	New Permalon vapour barrier in crawlspace Ref Balfour Parent Project 1070.001 FR 6405	Architectural Systems - Building Envelope	2027-09-01	\$400,000
FR005281	952.001		2152601	900429	Kitchener School	Masonry cleaning, repair & repointing	Architectural Systems - Building Envelope	2027-09-01	\$610,000
FR005282	953.001		2152701	900430	Lakeview School	Masonry cleaning, repair & repointing	Architectural Systems - Building Envelope	2027-09-01	\$380,000
FR007074	1140.001		2156101	900428	Judge Bryant School	New Permalon vapour barrier in crawlspace Ref Balfour Parent Project 1070.001 FR 6405	Architectural Systems - Building Envelope	2027-09-01	\$300,000
FR005283	954.001		2154501	900444	Thomson School	Masonry cleaning, repair & repointing	Architectural Systems - Building Envelope	2027-09-01	\$450,000
FR005284	951.001		2151201	900408	The Crescents School	Masonry cleaning, repair & repointing	Architectural Systems - Building Envelope	2027-09-01	\$340,000
FR007076	1142.001		2158801	900427	Jack MacKenzie School	New Permalon vapour barrier in crawlspace Ref Balfour Parent Project 1070.001 FR 6405	Architectural Systems - Building Envelope	2027-09-01	\$300,000
FR005285	955.001		2152601	900429	Kitchener School	Replace Roof section G	Architectural Systems - Roofing	2027-09-01	\$8,201
FR007079	1145.001		2155801	900438	Ruth M. Buck School	New Permalon vapour barrier in crawlspace Ref Balfour Parent Project 1070.001 FR 6405	Architectural Systems - Building Envelope	2027-09-01	\$300,000
FR005310	980.001		2156704	900404	Balfour Collegiate	Replace Roof section L	Architectural Systems - Roofing	2027-09-01	\$182,388
FR005322	992.001		2157002	900434	Martin Collegiate	Replace Roof section C	Architectural Systems - Roofing	2027-09-01	\$209,958
FR003576	739.001	171	2152601	900429	Kitchener School	Replace Roof section C 3030 sf - Built-up bituminous roofing; asphalt felt layers with insulation.Gravel ballast 3/4+/- diameter.	Architectural Systems - Roofing	2027-09-01	\$134,541
FR005350	1020.001				Burnett Centre	Replace Roof section I	Architectural Systems - Roofing	2027-09-02	\$250,412
								Total:	\$5,541,475

Notice of Motion

Ted Jaleta

April 16, 2024

SSBA Membership and Value

Ted Jaleta gave notice of his intention to present the following motion at the May 14, 2024 Board meeting:

WHEREAS the Regina Public School Division has been member of Saskatchewan School Board Association (SSBA) since 1915;

WHEREAS the formal goals of the SSBA is to function as a democratic and voluntary organization, and to ensure advocacy, leadership and support for member boards of education by speaking as the voice of publicly funded education, offering opportunities for board development and providing information and services;

WHEREAS the cumulative total amount of annual cost of membership for the Regina Public School Board is estimated \$220,000.00 a year;

WHEREAS the SSBA has made public statements on policies and STF negotiations without formally engaging with local school boards;

THEREFORE, BE IT RESOLVED that the Regina Public School Division Board directs the Director of Education to conduct a review to assess the value of the SSBA membership and Regina Public School Division expenditure and provide recommendations to the Board.

Rationale:

Membership in the Saskatchewan School Boards Association (SSBA) represents a significant annual investment for the Regina Public School Division (RPSD) of approximately \$220,000 (based on the most recent Audited Financial Statements).

In an era of increasing accountability and financial scrutiny, it is imperative that every dollar spent directly contributes to the enrichment of our educational environment, the advancement of our strategic objectives, and the well-being of our students, staff, and families. Given this context, a comprehensive review of the value derived from our SSBA membership is not only prudent but necessary.

The proposed third-party review aims to ensure that our investment in the SSBA is yielding tangible benefits, such as effective advocacy on issues critical to RPSD, valuable board

development opportunities, and essential services that directly impact the quality of education we can provide. It is essential that the SSBA's activities and priorities align closely with those of the RPSD, especially in areas such as policy advocacy, support for educational excellence, and engagement on matters of public education funding and teacher negotiations.

Moreover, recent instances where the SSBA has made public statements or engaged in negotiations without thorough consultation with its member boards raise questions about the alignment of our objectives and the effectiveness of communication channels. These concerns underscore the need for a thorough evaluation to ensure that our membership continues to represent the best interests of the RPSD and its stakeholders.

This review will not only assess the current value of SSBA membership but will also provide a strategic opportunity to reflect on our broader engagement with educational associations and partnerships. By doing so, we can ensure that our affiliations are in strict adherence to our values, ultimately enabling us to better serve our community and enhance the educational outcomes for our students.



BOARD MEETING DATE: MAY 14, 2024

TOPIC: ANNUAL FACILITIES ACCOUNTABILITY REPORT

FORUM	INTENT
<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Delegation / Presentation
<input type="checkbox"/> Closed Session	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Information

BACKGROUND

Facilities is responsible for the operation and maintenance of 54 educational facilities and the Division Office and warehouse. Facilities also oversees major capital projects, new school construction projects, building condition and programming-driven facility upgrades, daily caretaking, building security, and community use of schools.

Attached is the annual Facilities Accountability Report to provide the Board with a snapshot of the overall performance, successes, and challenges of the Facilities team to date in 2023-24. The report also provides an update on the Division’s major capital projects in both construction and planning phases. The details of the report will continue to evolve as planning and performance measurement work continues.

CURRENT STATUS

Facilities supports the safe operation of all mechanical, electrical, architectural, and structural systems within the Division’s infrastructure portfolio. The team efficiently addresses the needs of students and staff in schools and at the Division Office, demonstrating our values of accountability, trust, sustainability, diversity, and equity.

Four areas within the Facilities Department work collaboratively with one another but focus on different outcomes for the Division.

Facilities Operations Team

- Provide front-line service to schools, Division Office, and community groups.
- Perform daily repairs, maintenance, and cleaning in the schools.
- Coordinate facility rentals and events with community user groups and the City of Regina.
 - Supervisor (1)
 - Manager (1)
 - Head Facility Technicians (50+)
 - Facility Technicians, Caretakers, and other support staff (130+)

Facilities Maintenance Team

- Plan, design, and implement internal maintenance, repair, and replacement projects.
- Manage contracted and specialized services.
- Manage the Asset Planner software and track the lifecycle of Division assets.
 - Supervisor (1)

- Manager (1)
- Red Seal Journey Persons (10+)
- Skilled Labourers (3)

Facilities Projects

- Manage PMR (Preventative Maintenance and Renewal) plan, project delivery, and other contracted projects.
 - Supervisor (1)

Capital Planning

- Coordinate all capital projects, including new schools, large infrastructure upgrades and relocatable classroom installations.
- Work with community partners and school administration to coordinate and deliver playgrounds and site upgrades.
- Consult with Ministry partners to plan and develop future capital projects for the Division.
 - Supervisor (1)

Strategic Priorities and Actions – Progress Update

With the 2023-27 Strategic Plan in place, Facilities has set a multi-year agenda to improve the quality, sustainability, and performance of Regina Public school buildings. The actions below are taken from the Strategic Plan, with progress updates below.

Action 2.3.1: Develop and implement playground standards that include universal and local accessibility considerations.

Progress to Date:

- With the completion of a new Administrative Procedure (AP) 612 *School Grounds – Accessibility, Equity, Development and Maintenance*, the Division has laid out a standard process for community partners and School Community Councils (SCCs) to follow when embarking on playground and school site improvements. The new AP includes a commitment to accessibility and equity; although implementation will extend over many years, it is important to state the Division’s objectives and values. The new AP also includes step by step processes and a Technical Guide to help the groups navigate the process in a concise and clear manner.
- The 2024-25 Budget will include \$25K to support school playground projects in communities with limited fundraising capacity.
- We continue to work with other partners as accessibility standards are developed for City of Regina playgrounds.

Action 2.3.2: Develop accessible, inclusive, and functional congregated program spaces.

Progress to Date:

- Work is nearing completion on an Intensive Supports study being delivered by P3A in collaboration with Facilities and Student Achievement (Intensive Supports) teams.
- This report will help build a roadmap for a five-year look ahead for Intensive Supports programming spaces and the renovations required in the schools to support them. This will include standard space configurations for each type of program to ensure high quality spaces across all schools and proposed locations that minimize travel time for students and transportation costs for the Division.

- A final report and preliminary stages of the road map should be in place for the beginning of the 2024-25 school year. Implementation will extend over several years.
- Facilities continues to work with Intensive Supports staff to deliver accessible, safe programming spaces that meet the needs of students and support effective programming.
- In addition, working with the Diversity Office, Facilities has completed access to free menstrual products in all schools. This was supported by the Shoppers Foundation for Women's Health agreement with the Government of Saskatchewan to provide free menstrual products to schools, transition houses and other community services from June 2023 through to June 2025. Products are in different locations in each school and locations continue to be communicated to students.

Action 2.3.4: Develop a Division-wide standard and multi-year roll-out plan for gender-neutral bathrooms and change rooms across the Division.

Progress to Date:

- Working with the Diversity Office, Facilities developed a plan last year to ensure at least one gender neutral washroom in each school.
- The renovation or new installation of another five all-inclusive bathrooms will be completed before the start of the 2024-25 school year. With this work, every school will have at least one gender neutral washroom, fulfilling the initial commitment.
- Moving forward, over the Summer, Facilities will develop a framework to address change rooms and inclusive bathroom designs. Internal resources will be used to compile initial data and ideas prior to engaging an outside consultant in 2024-25.

Action 4.4.3: Develop and implement standardized, equitable processes for school facility project requests and prioritization.

Progress to Date:

- A new Facilities Minor Project Request Form went live on April 15, 2024. This form was created in consultation with Division Services and Student Achievement to solicit and prioritize facility requests coming from the schools' administrators.
- The new process is intended to give school-based administrators an avenue to request improvements in their buildings - sometimes even small projects can make a significant difference to students and staff.
- Requests will be reviewed and scored based on a collaboratively developed rubric and the results will be shared with all school administrators.
- Projects will be approved and delivered in an equitable manner throughout the Division with student safety as the highest priority.

Action 4.4.6: Develop a Facility Master Plan that provides a comprehensive assessment of building infrastructure and projected student numbers to guide future school facility capital decisions.

Progress to Date:

- Work has not yet started on a Facilities Master Plan but will be on the 2024-25 work plan.
- In 2023-24, work focused on completing an energy audit and report that will aid in the Board's objective of contributing to environmental stewardship and energy conservation. The report sets consumption benchmarks for Division facilities and identifies areas of potential energy reductions. Using metrics such as GHGI (Green House Gas Index), ECI (Energy Cost Index)

and EUI (Energy Utilization Index) to monitor facilities from year to year, track improvements and spot potential areas of concern.

- The Facilities Superintendent, along with other School Division representatives, has joined a newly formed committee organized by the Ministry of Education to develop more accurate FCIs (Facility Condition Indexes) for the 27 school divisions. Accurate FCIs can be used to develop lifecycle planning and renewal projects and are directly related to the funding received and allocated through the Preventive Maintenance and Renewal plan.

Action 4.5.10: Develop and implement a Division-wide Accessibility Plan.

Progress to Date:

- *The Accessible Saskatchewan Act* came into force on December 3, 2023. The Act and Regulations require:
 - The Government of Saskatchewan to create an accessibility plan within one year (by December 3, 2024); and,
 - Designated public sector bodies, including school divisions, to create accessibility plans within two years (December 3, 2025).

Barriers to accessibility, as defined in the legislation, can be physical, technological, systemic, attitudinal, or information and communications related. Some examples are cluttered walkways, lack of alternative text on websites, lack of accommodation in hiring processes, and lack of recognition of invisible disabilities. Because of this broad definition, the Division's response will need to encompass staff from all areas, with Facilities being a key participant.

- In 2022, Facilities initiated a comprehensive review of accessibility code compliance in Regina Public schools through a contract with Driftwood Consulting. Thirty-four elementary schools and two high schools were reviewed in phase one of the study. The 2024-25 budget plan will include funding to complete the study.
- Over the next 12 months, this information will be used to develop a Regina Public Schools Accessibility Plan. This plan will allow us to identify areas of concern and, through detailed cost analysis and a long-term delivery plan, potential ways to mitigate and address the deficiencies will be created.

Performance Measures

As part of the 2023-2027 Strategic Plan, Facilities is developing performance measures to track progress towards objectives. Measures being developed include:

- Facility Condition Index by School (waiting for sector-level work to be complete).
- Facility Service Requests (see below):
 - Tickets completed within targeted times.
 - Volume of tickets by school (sorted by age of school and reported as tickets per square metre).
- Energy Sustainability (in progress):
 - Green House Gas Index.
 - Energy Cost Index.
 - Energy Utilization Index.
- Preventive Maintenance projects completed on time and budget (in progress).

Work to develop baseline data and targets will continue over the spring and summer. At this point, the following Facility Service Request measures are available:

Service Requests

Facilities uses Asset Planner software to monitor and track the Division’s assets and Service Requests. The Facilities Department receives thousands of Service Requests each year, ranging from leaking roofs and doors not closing properly to installing a new whiteboard in a classroom. These requests are tracked, prioritized, and then sent out as Service Tickets to either the Division’s Trades team, external contractors or, for larger projects, are added to the Division’s PMR plan.

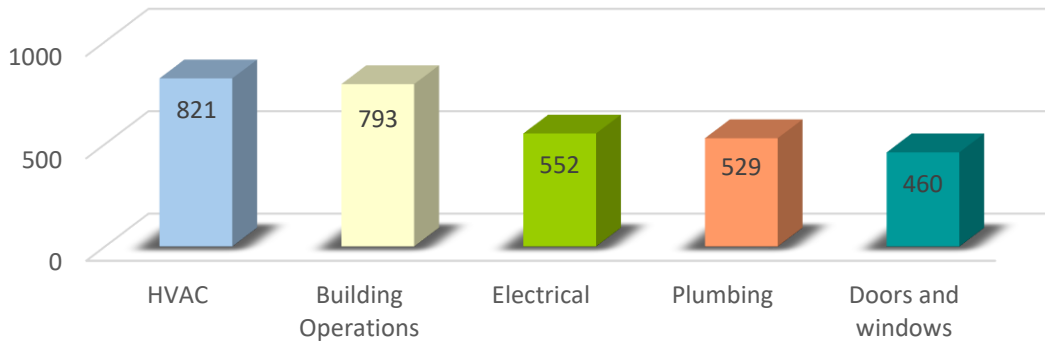
Total Service Requests Fiscal Year to Date – 4,812

Top five areas of service Division-wide:

- HVAC – 821
- Building Operations – 793
- Electrical – 552
- Plumbing – 529
- Doors and windows – 460

Service Request Volume by Category

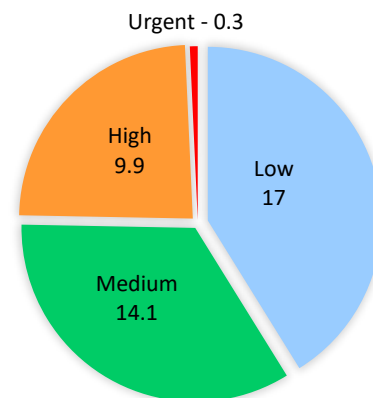
for Fiscal Year 2024 and where Facility/Asset Status = Active for Category Building Operations, Doors, Electrical, HVAC, Plumbing



Service Requests are assigned a category from Low to Urgent and response times are tracked. As the chart below shows, Low priority tickets currently exceed the target, with room for improvement in the Medium and High categories.

Average Service Ticket Completion Times by Priority:

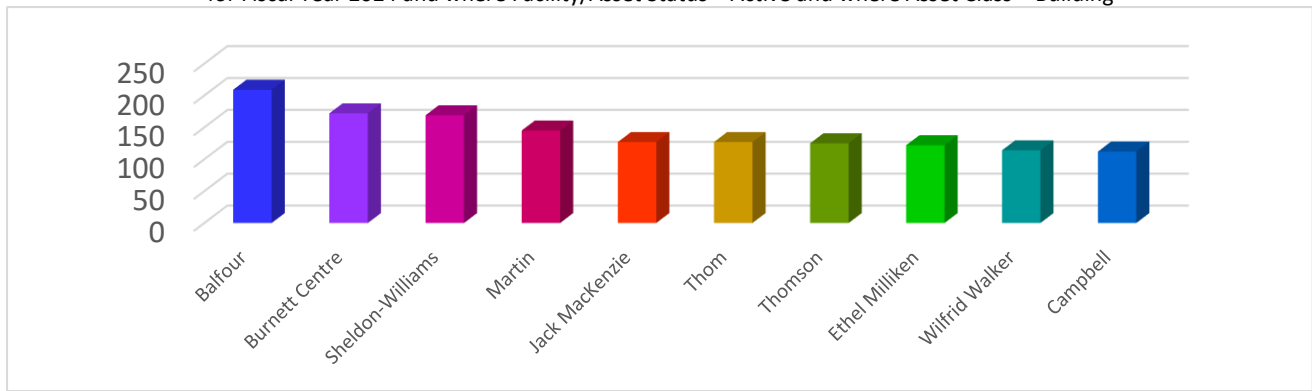
Priority	Days	Target
Low	17	20 business days
Medium	14.1	10 business days
High	9.9	24 to 72 hours (about 3 days)
Urgent	0.3	rare events – should be same day



The chart below shows the number of Service Requests submitted for the top ten facilities.

Service Request Volume by Facility/Asset

for Fiscal Year 2024 and where Facility/Asset Status = Active and where Asset Class = Building



Service Requests are tracked and consistently reviewed to build efficiencies into the process. Facilities also works with the Head Facility Technicians to provide task specific training, peer mentorship and project guidance. As a result of these practices, a reduction in Service Requests being submitted through Asset Planner is evident.

Service Requests in 2023 vs. 2024 (September 1st to May 1st)

- **5,233 in 2023 = 29.26** requests daily
- **4,812 in 2024 = 24.98** requests daily
- **421 fewer Service Requests in 2024 = 4 less Service Requests a day**

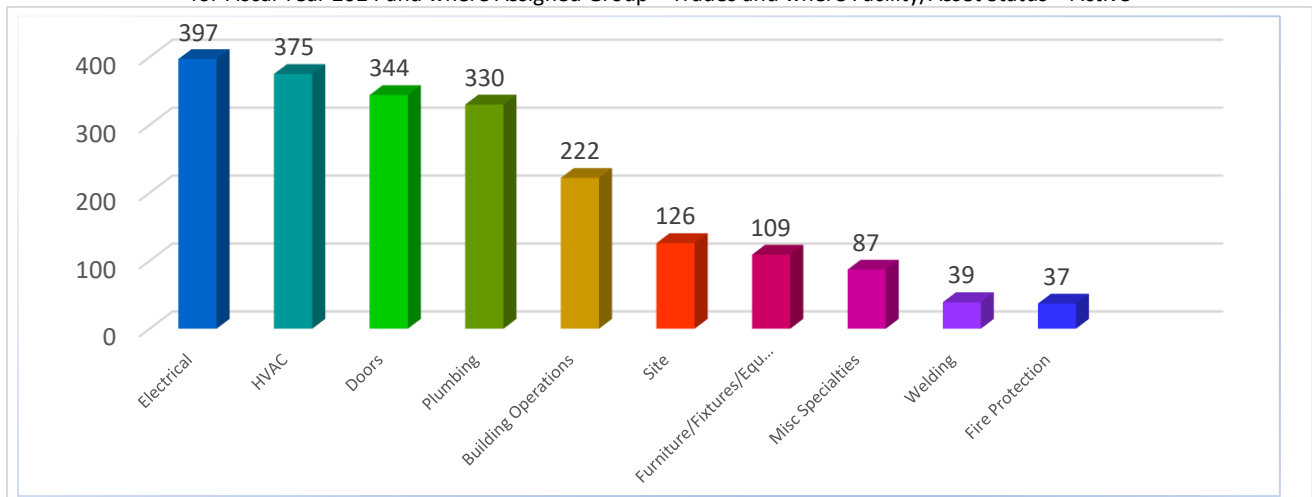
Service Tickets Completed by Division Trades Team

2,572 Services Tickets have been assigned to external contractors so far this year. The chart below shows Service Tickets assigned to the Trades team, sorted by type. The Trades team consists of Red Seal construction trades including Plumbers, Electricians, Carpenters, a Controls Technician, a Locksmith, and a Welder. With their knowledge of Division buildings, systems, and ability to react quickly to an issue, Facilities can deliver a high standard of service to schools. With the addition of a Boiler Technician and a third staff Carpenter budgeted for the 2024-25 school year, Division staff can take on more work and improve Service Request completion times.

2,240 of 4,812 Service Requests have been assigned to the Trades team this year.

Service Request Volume by Category

for Fiscal Year 2024 and where Assigned Group = Trades and where Facility/Asset Status = Active



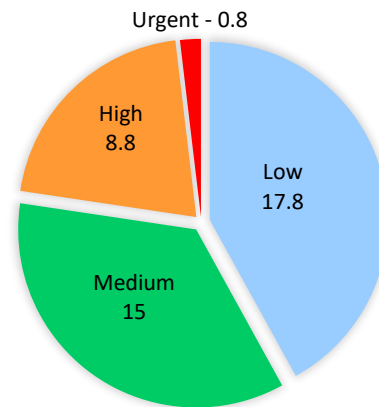
Top five areas of Trades work:

- Electrical – 397
- HVAC – 375
- Doors and windows - 344
- Plumbing – 330
- Building Operations – 222

Average Trades Team Ticket Completion Times by Priority

As the chart below shows, Low priority tickets currently exceed the target, with room for improvement in the Medium and High categories.

<u>Priority</u>	<u>Days</u>	<u>Target</u>
Low	17.8	20 business days
Medium	15	10 business days
High	8.8	24 to 72 hours (about 3 days)
Urgent	0.8	rare events – should be same day



Assets and Equipment

Facilities monitors and services over 6,000 pieces of electrical and mechanical equipment, over 1,000 pieces of caretaking equipment ranging from lawn mowers to skid steers, and approximately 80 pieces of equipment for a variety of IS programs. This equipment is housed in the 3,500,000 square feet of school facilities in the Division’s portfolio. All equipment is assessed regularly for efficiency and life cycle investment to aid in asset renewal planning.

*See [Appendix A](#) for Assets per Facility

Key Risks and Mitigation Strategies

The Facilities team faces several risks each year that need to be mitigated. Some of key concerns and strategies this year were:

- **Vandalism in and around Schools.**
The Division is experiencing an increase in repairs required due to internal and external vandalism.
 - **Current Mitigation Strategy:**
 - Updated security hard drives.
 - Renew and install new interior and exterior cameras.
 - Continue to support fob access to facilities.
 - Work with Regina Police Service when incidents occur.
 - Educate Division-level staff on issues in the school so they can be addressed with administrators at the schools.
 - Build positive relationships in the schools with Facilities staff and students.
- **Inflationary Cost Increases.**
Due to the rising cost of labour and materials, the Division is are challenged to keep contracted services and supply costs within budget.

- Current Mitigation Strategy:
 - RFP process – ensures the best pricing and service possible.
 - Being proactive – getting work out to market first.
 - Innovation – considering delivery models for projects that have been testing in other divisions but may be foreign to us.
 - Bi-weekly budget tracking and review.

- Vendor Capacity.

With the high volume of deliverables involved in daily maintenance, PMR and capital builds over the next three years, there is a risk of vendors in the city not having capacity to perform the work required by the Division.

 - Current Mitigation Strategy:
 - Increase capacity of the internal trades team.
 - Being proactive – getting work out to market first.
 - Build strong relationships with vendors to ensure their commitment to Division priorities.
 - Have multiple vendors vetted and approved through the RFP process to ensure capacities are sufficient.

- Succession Planning.

The Facilities team is and will be experiencing substantial change over the next five years.

 - Current Mitigation Strategy:
 - Creating SOPs (Standard Operations Procedure) for all internal processes to ensure better onboarding practices for new team leaders.
 - Promoting from within – capitalizing on the experience and knowledge of existing staff to fill vacant positions.
 - Department restructuring – creating positions that have some overlap in responsibilities to allow for smooth transitions and onboarding.

- Utility costs.

Utility rate increases over the past several years combined with carbon tax increases have resulted in significant cost increases that will continue in the years ahead.

 - Current Mitigation Strategy:
 - Using the Green Fund to facilitate lighting upgrades in all newly renovated spaces.
 - Replacing aging steam boilers with more energy efficient hydronic boilers.
 - Building envelope upgrades (windows, siding, and roofs).
 - Low flow fixture installations (where applicable).
 - Diligent filter monitoring in HVAC equipment.
 - Consideration of solar arrays on facilities.

- Catastrophic Equipment Failure

Facilities manages 7K+ pieces of equipment that could end their service in a catastrophic failure disabling critical systems used and relied on by the schools. Boilers, HVAC fans, chillers, electrical transformers, and ground machinery are a few of these critical pieces of equipment.

 - Current Mitigation Strategy:
 - Performing 85K+ scheduled preventive maintenance checks and services yearly.
 - Proactively replacing aging infrastructure prior to its failure.
 - Developing accurate FCIs to help drive future planning.
 - Ensure replacement parts and equipment are of high quality.
 - Employing a skilled and capable work force.

Capital Projects Update

Relocatables Program

- **Dr. A.E. Perry School** – One relocatable was added in the Fall to manage the French Immersion program largely populated by students from the Harbour Landing neighbourhood. The school now has a complete K to Grade 8 French Immersion program. Further relocatables would require building modifications due to building code requirements.
- **Argyle School** – Two relocatables will be added in the coming months to manage the enrolments partly due to the boundary change this year with Ethel Milliken School.
- **Marion McVeety School** – Two relocatables will be added in the coming months to manage the enrolments. McVeety’s enrolment demands are a result of new students in the catchment area.
- **Jack MacKenzie School** – Two relocatables will be added in the coming months to manage the enrolments due to the boundary change with Wascana Plains School 2 years ago. Jack MacKenzie School is managing enrolments in an area of housing growth in The Towns and Eastbrook on the Greens.

North Regina Joint-Use School Project (Imperial/McDermid/Michael/St. Peter)

Total Project Cost: **\$66,498,380**, the construction value portion is \$57,276,142 with Westridge as the General Contractor

Regina Public Share of Total Project Cost: **\$36,868,390 (48.9%)**

The new public school will have a capacity of 400 students with the ability to add 100 more students with four relocatable additions. Regina Catholic School Division’s school will also have a capacity of 400 students with the ability to add 100 more students using relocatable additions. The facility includes a 51-seat childcare centre funded by the provincial government and a replacement community centre funded by the City of Regina at 5.94%. There will also be an Intensive Support program space developed within the footprint of Regina Public’s allocated area. The new facility has been designed so Imperial School can continue to operate through construction.

Construction began in the Fall of 2023, with the joint-use school scheduled to open in September 2025. The project is well underway. Regina Public’s space is 15% complete with structural components, roughed-in mechanical, and core floor on upper floor levels. A community event occurred on May 9, 2024 that provided the school communities with a project update.

A SaskTel cell tower relocation is planned pending municipal and federal approvals. The current cell tower is in an area that will be the new entrance to the joint-use school. The new cell tower location is planned to be in the northeast corner of the school site adjacent to Broad Street.

A school naming process has been undertaken and a new name will be recommended in the coming months.

Harbour Landing West Joint-Use School Project

This project is a new joint-use school located west of Harbour Landing. The Ministry has approved Regina Public’s new school capacity of 500 students including four relocatables installed at opening and with the ability to add more relocatable classrooms.

A 90-space childcare centre is included in the project, as is a dedicated space for a City of Regina community use area. The Regina Public Schools side will be designed to be able to accommodate an Intensive Supports program which is self-funded by the Division's Facilities reserve in the amount of \$1.5M, as it is not provided by the Ministry in additional area or funding.

This project had a setback due to land allocation and the Division had to do a complete redesign to allow for a three-story facility as mandated by the Ministry. The Division is working with the consultants and Ministry partners to prepare new design drawings.

A Memorandum of Understanding has been signed between the Ministry of Education, the City of Regina, and the two school divisions. The City has purchased a site near the intersection of Gordon Road and Campbell Street and the Ministry has committed to funding the servicing to the site with a contribution from the City. The site servicing work is planned to begin this Spring.

The next steps are to begin site servicing, complete of construction drawings, submit to the Ministry for approval, complete land use approvals, tender the project and begin construction.

A temporary boundary change was required to manage the enrolments at Harbour Landing School. If Harbour Landing School continues to increase in enrolment, the Division may need to investigate other options. The enrolments at Harbour Landing School and Dr. A.E. Perry School, which manages the French Immersion program for the Harbour Landing area, will be closely monitored.

East Regina Joint-Use Elementary School Project

This project is a new joint-use school to be in an area West of Chuka Boulevard and North of Arens Road in The Towns and was approved in the March 2024 Provincial budget. The Ministry is reviewing Regina Public's new school capacity of 500 students with the ability to add 200 more students using relocatable additions. A 90-space childcare centre is included in the project, and a dedicated space for a City of Regina community use area has yet to be determined. Regina Public Schools will review if the budget and allocated area will be able to accommodate an Intensive Supports program.

This project is in its initial stages and the Division is working with partners on land allocation. Next steps are to continue to work with the Ministry and City partners to ensure the site size and street access are properly allocated, begin the process to procure Project Managers and design consultants, and work with the city to ensure site servicing occurs within the next year. Consultations with the school communities will occur once the design process begins, likely in fall/winter 2024-25.

The likely opening date for the East Regina Joint-Use School is Fall 2027 but may be 2028 depending on the site servicing and other factors. Enrolments at Wascana Plains and Jack MacKenzie Schools are being monitored. Two relocatables will be added to Jack MacKenzie School in the fall to assist in managing the ongoing enrolment increases in the area. Boundary analysis will occur this fall to ensure the southeast schools can manage the enrolments until the new elementary school opens.

East Regina Joint-Use High School Project

With pre-planning approval provided in the March 2024 Provincial budget, the Division has partnered with the Ministry of SaskBuilds, the Ministry of Education, and the Regina Catholic School Division to acquire the services of a consultant to start the preliminary planning and programming for the new high schools. The consultant will hold consultations with students, staff, SCCs, and education stakeholders for input into the design and future requirements of a new joint-use high school facility. The consultants will also prepare block diagrams for indicators of space, site size and adjacencies required for the

project. The joint-use high school project has not received formal approval to move into the design process and is still considered a major capital request for the Division.

Campbell Collegiate

The Campbell Collegiate project has been approved as a major capital project with a project budget exceeding \$10M. Facilities is working with its Ministry partners to develop the final project scope and schedule. The Ministry of SaskBuilds has begun the RFP process for a Project Manager and plans to have one in place before the end of the 2023-24 school year. A project start date is not anticipated until 2025.

COMMUNICATIONS

Administration provides a Facilities Accountability Report to the Board of Education annually in May.

PREPARED BY	DATE	ATTACHMENTS
Scott Saxby, Superintendent of Facilities	May 3, 2024	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Appendix A

Asset Volume by Facility/Asset
 where Facility/Asset Status = Active for Grade Configuration Elementary Schools,High Schools,Out Buildings and where Asset Class = Building

